

PracticeAdmin Billing Manager - Module Access by User Security Level

Security Level	Demographics	Charge Entry	Payments	AR Dashboard	Reports	Account Setup	Scheduler	Schedule Setup	Comments
Account Manager	F	F	F	F	F	F	F	F	
Billing Specialist 1	F	F	F	F	F	P	F	F	
Billing Specialist 2	F	F	F	F	F		F		No Today screen or AR Summary
Charge Entry 1	P	F			P		F		No Today screen
Charge Entry 2	F	F					F	F	
Charge Entry 3		F					F	F	No Claim Summary on Today screen
File Clerk	R				P		R		Read-only
Front Desk	P				P		F		
Payment Poster			F	P	P		F		Most Reports and Most Billing
Provider, Manager		F	F	F	F	F	F		
Provider, Non Manager			R	R	R		R		Read-only

F = Full Access

P = Partial Access

R = Read-only Access

Blank = No Access

PracticeAdmin Schedule Manager - Module Access by User Security Level

Security Level	View Schedule	Facility Template	Provider Template	Reports	Setup Facilities	Setup Providers	Setup Lookup	Setup Account	Setup Schedule Groups
Account Manager	F	F	F	F	F	F	F	F	F
Billing Specialist 1	F	F	F	F	F	F	F		F
Billing Specialist 2	F			F					
Charge Entry 1	F			F	F	F	F		
Charge Entry 2	F	F	F	F	F	F	F		F
Charge Entry 3	F	F	F	F	F	F	F		F
File Clerk	F								
Front Desk	F			F					
Payment Poster									
Provider, Manager	F	F	F	F	F	F	F		F
Provider, Non Manager	F	F	F	F	F	F	F		F

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