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### **Schedule Manager Applet**

#### New or Updated Features

#### Enhance Tool Tip to show Age by Year and Month

For the Patient who are younger than one year in age will be shown in a format of "0 yrs NN months". This tool tip appears:

- 1. While hovering over Appointment in Schedule View
- 2. While hovering on the 'i' icon at left of DOB
- 3. On the Patient Details screen

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	Appointment Details - Add New Appoint	ment	_			
	Save & Cancel Reset Cancel Close - Appointment Actions	chedule Recall Lists	ext Recurren ble Tools	ce		
	? Patient					
I	Patient Info		Elig	Eligibility		
	Lookup 🚱 Add New 🚺 Edit 🔍 Details Ch					
I			Insurance:			
	Account: ST4625	🕕 Copay:				
ЧĻ	Name: DOE, JOHN		Balance:	\$0.00		
	Preferred:		Phone (H):			
	• DOB: 8/11/2016 Gender:	Male	Phone (W):			
	0 years 1 month		Email:			
	Usit Count: 0	4	Active Pre-Aut	horizations: 0		

## ProviderSuite

Appt #: ST4625-1 Facility: SANTA MONICA CLI Provider: 1 HA, Test Thursday 9/29/2016 12:00 A	INIC AM - 12:30 AM	Show Warnings	
Warning: Conflicts with the pro	ovider's template on this date.	Show Templates	
Patient: DOE, JOHN (ST4625)		Show Full Week	Back
SSN: XXX-XX-6777		Ontions	
Phone (H):		options	
Phone (W):		117 Schedules	•
Phone (O):		2 1 HA, Test	
Email:		Thursday, Contombor	- 20
000.0/11/0010		mursuay, september	25
Age: 0 years 1 month		charge45454545454545	54
Patient OS balance: \$0.00			
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Ind A/C OS balance: \$0.00			
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Unapplied: \$0.00			
Patient Unapplied: \$0.00			
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Insurance;			

#### Enhance Schedule Printing in Portrait Mode

The printing in portrait mode of schedules has been enhanced so that all the columns will now fit on one page.



## ProviderSuite

#### Bring Schedule Manager applet to foreground when launching

The Schedule Manager applet will now launch in foreground on top of the ProviderSuite browser window whenever the applet is launched from ProviderSuite.

Note: If user is clicks on or opens other windows while the Schedule Manager applet is launching, the applet will be seen blinking in the Windows Task Bar and user will need to manually maximize the applet.

#### Retain "Customize Time Ruler" setting from Add Appointment details window between sessions

In the Appointments Detail window, when user right-clicks on the time slots and selects a default slot length by selecting one of the six options, the chosen setting will be retained between sessions.

Image: Status       Image: Status<	Appointment Details - Add New Appointment									
? Patient         Patient Info         Patient Info         @ Lookap @ Add New Ed @ Detail @ Details @ Creck Now @ No results yet @ Insurance         Account: No patient selected         Balance:         Prefered:         Phone (h):	Image: Solution of the sector of the sect									
I Lookup I Add New Edit Details Check Now In No results yet   I Lookup I add New Edit Details Check Now In No results yet   I I 12 13 14 15 16 17 I 13 14 15 16 17   I I 12 13 14 15 16 17 I 13 14 15 16 17   I I 12 13 14 15 16 17 I 13 12 13 14 15 16 17   I I 12 13 14 15 16 17 I 13 19 20 21 22 23 24   I I 20 21 22 23 24 I 25 26 27 26 20 30 1   I I 20 21 22 23 24 I 14 15 16 17   I I 20 21 22 23 24 I 14 15 16 17   I I 20 21 22 23 24 I 14 15 16 17   I I 20 21 22 23 24 I 14 15 16 17   I I 20 21 22 23 24 I 14 15 16 17   I I 20 21 22 23 24 I 14 15 16 17   I I 20 21 22 23 24 I 14 15 16 17   I I 20 21 22 23 24 I 14 15 16 17   I I 20 21 22 23 24 I 14 15 16 17   I I 20 21 22 23 24 I 14 15 16 17   I I 20 21 22 23 24 I 14 15 16 17   I I 20 21 20 20 24 I 14 15 16 17   I I 20 21 20 23 24 I 14 15 16 17   I I 20 21 20 23 24 I 14 15 16 17   I I 20 11 12 13 14 15 16 17 I 14 15 16 17   I I 20 11 12 13 14 15 16 17 I 14 15 16 17   I I 20 11 12 13 14 15 16 17 I 14 15 16 17   I I 20 11 12 13 14 15 16 17 I 14 15 16 17   I I 20 11 12 13 14 15 16 17 I 14 15 16 17   I I 20 11 12 13 14 15 16 17 I 14 15 16 17   I I 14 15 16 17 I 14 15 16 17   I I 14 15 16 17 I 14 15 16 17   I I 14 15 16 17 <th colspan="3">Patient Patient Info Eligibility</th> <th></th> <th><ul> <li>Septe</li> <li>S</li> <li>36</li> <li>28</li> </ul></th> <th>mber</th> <th>Quick Jump</th>	Patient Patient Info Eligibility				<ul> <li>Septe</li> <li>S</li> <li>36</li> <li>28</li> </ul>	mber	Quick Jump			
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#### **Optimize Local Data Refresh Frequency**

Provider List, Facility List, Appointment Types, Appointment Reasons, Cancellation Reasons, and Scheduling Templates now only update on your local copy of the applet when the Refresh button is clicked or when you open Schedule Manager. If another user makes a change to one of these items, you will need to press the Refresh button or close and reopen Schedule Manager to see the changes.



Eligibility History for a patient is automatically updated every five minutes or whenever the Refresh button is clicked.

Appointment Data is automatically updated every two minutes or whenever the Refresh button is clicked.



#### Features Removed

#### Disable Reports Access in Schedule Manager Applet

The Reports menu item within Schedule Manager has been disabled as all scheduling reports are now in the ProviderSuite Web App. On clicking Reports menu item, a pop-up dialog appears " Schedule Manager reports have been moved to the ProviderSuite WebApp. Please go to ProviderSuite > Reports > Scheduling Reports." with an OK button.

To print a provider's schedule click View Schedule and then on the menu bar, click Print > Print Schedule.

To print Encounter Forms, click View Schedule and then on the menu bar, click Print > Print Encounter Forms.



# ProviderSuite

#### Remove My Profile and Log out options from "Circle" menu

On the menu presented when selecting the "Circle icon" in the upper left the "My Profile " and "Log out" items have been removed and only the "Exit" option is available which, when selected, closes the Schedule Manager applet.

To edit a user profile, users will need to go to ProviderSuite and click on the "My Profile" link in the upper-right corner of each web page.

